**3000 Pegasus Park Drive Dallas, TX 75247**



**Phone 214-785-0850**

Application For Building Access Card

Please complete the following form for each person to receive an access card and return to [lstermer@jsmall.com](mailto:lstermer@jsmall.com)

Date:

Employee Name: Phone Number: Company: Suite:

|  |  |  |
| --- | --- | --- |
| Primary Car | Secondary | Car |
| License #: | License #: |  |
| State: | State: |  |
| Make: | Make: |  |
| Model: | Model: |  |
| Color: | Color: |  |
| Year: | Year: |  |

Office Use Only:

Access Card Number Date Issued New

Replacement Cancel

The current building hours are 7:00 AM until 6:00 PM, Monday through Friday and 7:00 AM until 1:00 PM on Saturday. If your card is lost or damaged, notify the management office immediately so that it can be removed from the system and a new one issued. The replacement fee is $15.00.